

Project Management Jumpstart

Duration

1 day

Instructor

Coral Trisko

Class Limit

20 students

Prerequisite

None

Price

On-site:

Please contact SPC for pricing (contact information on page 2)

Public Training:

\$495 (1 day)

*Discount available for early registration

Materials Provided

- Student manual containing the course slides
- Student handouts with class exercises and class studies

Gain an understanding of project management methods with this fundamental course. Jumpstart your projects and gain practical experience in proven project management techniques. Discover valuable, flexible tools that can be used immediately on the job to ensure the success of any type of project in any type of organization. Apply your project management skills to the unique challenges of projects with strategies developed in the field by experienced project managers.

Using strategies developed in the field by experienced project managers *Project Management Jump Start* provides the foundation, techniques, and tools to:

- hit the road running on your projects!
- work within organizational and cost constraints,
- set goals tied directly to stakeholder needs,
- use state-of-the-art project management tools to get the work done on time and within budget.

This course is based on the principles established in the Project Management Institute's A Guide to the Project Management Body of Knowledge (PMBOK™ Guide), which incorporates information essential to project success and establishes international standards and guidelines for project management.

The focus is practical and based on "real life" projects. You'll learn project management skills through use of hands-on exercises, and a broad range of practical experiences that can immediately be applied to your project. This approach yields a comprehensive project management experience, including the early stages of defining project scope, requirements, developing work breakdown structures, risk management, and stakeholder management.

Intended Audience

Designed for both new project managers and experienced project managers who wish to refresh their skills or develop an understanding of formal project management processes and techniques. You will gain an understanding of the strategies and



TRAINING

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Instructor

Coral Trisko is a fully certified Project Management Professional (PMP) through the Project Management Institute, with over 20 years experience in Project Management. Ms. Trisko has a Graduate Certificate in Project Management from Royal Roads University in British Columbia, Canada.

She is the President of Enterprise Project Management, Ltd., which specializes in design, development and delivery of Project Management throughout private and public sector organizations internationally. Coral assists organizations to design and implement Project Management methodologies, Project Support Office environments, and provides senior Project Management Consulting services internationally. Coral has provided assessment, development and implementation of project management practices, tools, and methodologies for organizations worldwide.

Ms. Trisko has developed and facilitates the Graduate Certificate Program in Project Management and the MBA program for Royal Roads University. Coral's consulting and curriculum assignments have been for companies such as Microsoft, AT&T, ABB Sweden, Novartis Pharmaceuticals, Schindler Elevator, Syngenta Pharmaceuticals, Sprint Canada, Cominco, CANPAR, Lucent Technologies, Liberty Mutual Insurance, Cincinnati Bell, and for the government of British Columbia.

For more information on this or other SPC Springboard courses, please visit www.spcspringboard.com or e-mail SPC at info@spc.ca

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Outline

- Project management overview
 - Benefits of Project Management – Why not just do the project?
 - Project Sponsorship – Why is it Important?
 - Project life cycle
- Project Initiation & planning
 - The project need, initiating processes
 - Work breakdown structure
 - Network diagram
- Stakeholder management
 - Stakeholder identification, analysis and buy-in!
 - Stakeholder management plan
- Risk management
 - Risk Identification
 - Risk Assessment
 - Risk Management

Learn How To:

- Develop a results-driven project plan
- Identify and manage stakeholder requirements
- Identify, analyze and manage risk
- Identify and analyze stakeholder acceptance

PMBOK Knowledge Areas Covered:

- Scope Management
- Time Management
- Cost Management
- Human Resources Management
- Communications Management
- Risk Management



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